



*"People
helping people
help
themselves"*

Mitchell E. Daniels, Jr., Governor
State of Indiana

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Anne Waltermann Murphy, Secretary

February 1, 2010

To: Indiana ATR Providers
From: Eric Scott, Program Director
Indiana Access to Recovery

Re: Memo INATR 030 – Rate Changes February 2010

In response to the needs of our clients here in Indiana, the Division has decided to modify the terms of the vouchers that Indiana Access to Recovery authorizes. This action will result in certain changes to the Indiana Access to Recovery Rate Sheet. The new rate sheet is attached to this memo. The new sheet will be the official policy of the Division beginning February 10, 2010.

You will notice that this rate change affects a large number of the services offered under Indiana ATR.

Additionally, the Transitional Housing category will now contain the new service of Housing Counseling and the definition for Transitional Housing has changed to accommodate this new service.

The final change encompassed in this memo regards the introduction of a new definition for Emergency Relapse Prevention provided by Indiana ATR Recovery Consultants.

In light of these changes you should remove the current rate sheet and Appendix B Service Definitions from your agency's copy of the Indiana ATR Policies and Procedures Manual and replace them with the new rate sheet and the new Appendix B Service Definitions that are attached to this Memo. Please remember that it is the responsibility of each Indiana ATR provider to maintain a current version of the Policies and Procedures Manual available to all staff working with Indiana ATR clients. Additionally it is not necessary to place one copy of the attached documents with this memo in Appendix A; it is sufficient to have those documents in their respective place in the Manual's appendices.

Lastly, because these rates are increasing it is necessary to make certain that no voucher authorization carries over the implementation date of February 10, 2010. Please make certain that all billing is up to date before that day. Also, please understand that RCs have been instructed not to authorize vouchers that bridge that date. If either of these provisions is not followed the potential exists for delaying the payment of services to your agency.

Thank you for all that you do,

Eric Scott
Program Director
Indiana Access to Recovery, Division of Mental Health and Addiction

Cc: Diana Williams





CLIENT CENTERED AND RECOVERY FOCUSED

CLIENT CENTERED AND RECOVERY FOCUSED

Indiana Access to Recovery (ATR) – Reimbursement Rates

The reimbursement rates for each of the services available through Indiana Access to Recovery are listed below. These rates are subject to change. **No change will be retroactive.**

Modality or Service Type	Cost Per Unit	Unit	Maximum combined expenditure
Recovery Support Services			
Transportation Agency Vehicle	\$ 1.30	Mile	\$3,000.00
Transportation Bus/Van/Cab - ticketed/billed	Less than \$6 / trip	Actual Expense +10%	
Employment Services – Individual	\$ 32.40	Hour	
Employment Services – Group	\$ 5.30	Hour	
Employment Services – Apprenticeship	\$ 8.00	Hour	
Employment Services – Supplies	\$ 1.00	Actual Expense	
Continuing Care	\$ 1.00	Actual Expense	
Individual Community and/or Faith Based Support	\$ 32.40	Hour	
Group Community and/or Faith Based Support	\$ 5.30	Hour	
Individual SA Prevention/Intervention Education	\$ 32.40	Hour	
Group SA Prevention/Intervention Education	\$ 5.30	Hour	
Parenting Support Services < 12 Children	\$ 8.00	1/2 hour - 1 child	
Individual G.E.D. and Supportive Education	\$ 32.40	Hour	
Group G.E.D. and Supportive Education	\$ 5.40	Hour	
Peer to Peer Services	\$ 7.50	1/4 hour	
Individual Parenting Education	\$ 32.40	Hour	
Group Parenting Education	\$ 5.40	Hour	
AOD Screening - instant test	\$ 15.00	One Test	
AOD Screening - lab test – confirmation	\$ 25.00	One Test	
Modality or Service Type	Cost Per Unit	Unit	
Emergency Housing Assistance	\$ 35.00	1 day	\$ 210.00
Transitional Housing Assistance	\$ 10.00	1 day	\$ 900.00
Housing Counseling	\$ 32.40	Hour	\$ 842.40
Family and Marital Counseling	\$ 48.60	Hour	\$1,000.00
Family and Marital Counseling - Group	\$ 21.60	Hour	
Clinical Services			
Detoxification	\$ 78.00	1 day	\$ 780.00
Assessment - Diagnostic Interview	\$ 25.00	15 mins	\$ 1,200.00
Outpatient Treatment			
Individual Addictions Treatment	\$ 16.05	15 mins	
IOP - Group	\$ 35.27	Session=120+ mins	
Outpatient - Group	\$ 32.20	Session=60+ mins.	
Continuing Care Counseling - Group	\$ 16.10	Session=60+ mins.	
Integrated Treatment of Co-occurring Disorders	\$ 1.00	Medicaid Rate	
Medication Assisted Therapy			
MAT – Methadone	\$ 12.00	1 day	
MAT – Naltrexone	\$ 13.00	1 day	
MAT – Disulfiram	\$ 16.50	1 day	
MAT – Acamprosate Calcium	\$ 14.70	1 day	
MAT-Buprenorphine	\$ 29.00	1 day	
Recovery Consultation Services	See Recovery Consultation Services Rate		

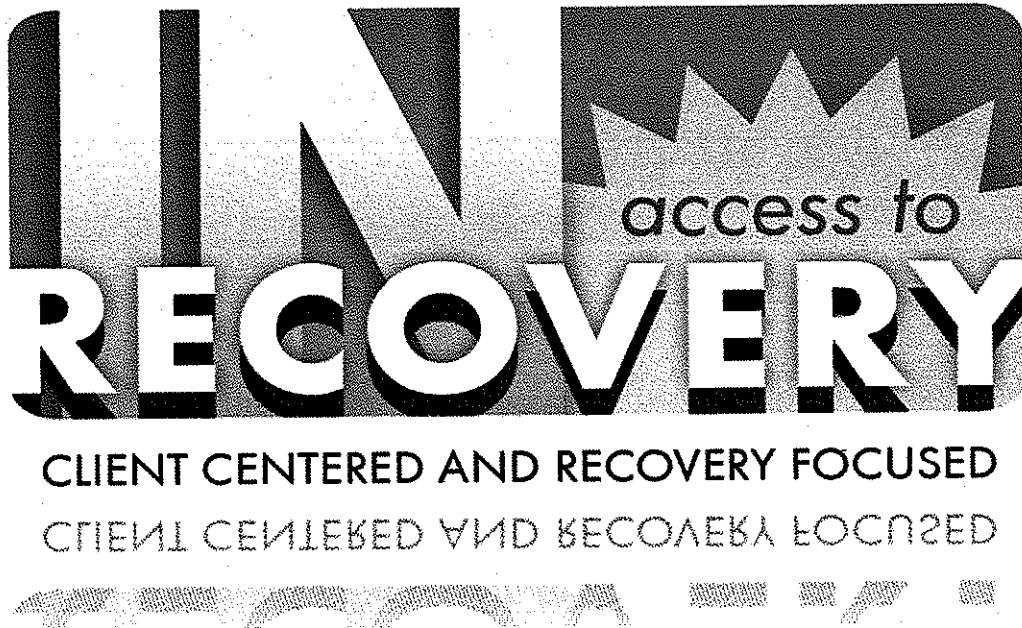


CLIENT CENTERED AND RECOVERY FOCUSED
CLIENT CENTERED AND RECOVERY FOCUSED

Indiana Access to Recovery (ATR) – Recovery Consultation Services Rate Sheet

The reimbursement rates for each of the services available through Indiana Access to Recovery are listed below. These rates are subject to change. ***No change will be retroactive.***

Modality or Service Type	Cost Per Unit	Unit	Category Maximum Per Client	Maximum combined expenditure
RC - Intake Interview	\$12.00	¼ hour	\$1,000.00	\$3,000.00
RC - Follow Up Interview	\$16.00			
RC - Discharge Interview	\$14.00			
RC - Pre-Follow Up Personal Contact	\$14.00			
RC - Post-Follow Up Personal Contact	\$14.00			
RC – Administration	\$7.00	\$1.00	\$20.00	
RC - Follow-up Client Incentives	\$1.00		\$20.00	
RC - Follow-up Provider Incentives – 85%	\$20.00	\$20.00	\$20.00	
RC - Emergency Relapse Prevention	1:1	\$1.00	\$500.00	
Transportation Agency Vehicle	\$1.30	Mile	n/a	
Bus/Van/Cab - ticketed/billed	Less than \$6 per trip	Actual Expense +10%	n/a	



APPENDIX B:

SERVICE

DEFINITIONS

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Indiana Access to Recovery (ATR) – Reimbursement Rates

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Modality or Service Type	Cost Per Unit		Unit	Maximum combined expenditure
Recovery Support Services				\$3,000.00
Transportation Agency Vehicle	\$ 1.30		Mile	
Transportation Bus/Van/Cab - ticketed/billed	Less than \$6 / trip		Actual Expense +10%	
Employment Services – Individual	\$ 32.40		Hour	
Employment Services – Group	\$ 5.30		Hour	
Employment Services – Apprenticeship	\$ 8.00		Hour	
Employment Services – Supplies	\$ 1.00		Actual Expense	
Continuing Care	\$ 1.00		Actual Expense	
Individual Community and/or Faith Based Support	\$ 32.40		Hour	
Group Community and/or Faith Based Support	\$ 5.30		Hour	
Individual SA Prevention/Intervention Education	\$ 32.40		Hour	
Group SA Prevention/Intervention Education	\$ 5.30		Hour	
Parenting Support Services < 12 Children	\$ 8.00		1/2 hour - 1 child	
Individual G.E.D. and Supportive Education	\$ 32.40		Hour	
Group G.E.D. and Supportive Education	\$ 5.40		Hour	
Peer to Peer Services	\$ 7.50		1/4 hour	
Individual Parenting Education	\$ 32.40		Hour	
Group Parenting Education	\$ 5.40		Hour	
AOD Screening - instant test	\$ 15.00		One Test	
AOD Screening - lab test – confirmation	\$ 25.00		One Test	
Modality or Service Type	Cost Per Unit	Unit	Category Maximum Per Client	
Emergency Housing Assistance	\$ 35.00	1 day	\$ 210.00	
Transitional Housing Assistance	\$ 10.00	1 day	\$ 900.00	
Housing Counseling	\$ 32.40	Hour	\$ 842.40	
Family and Marital Counseling	\$ 48.60	Hour	\$1,000.00	
Family and Marital Counseling - Group	\$ 21.60	Hour		
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IOP - Group	\$ 35.27	Session=120+		
Outpatient - Group	\$ 32.20	Session=60+		
Continuing Care Counseling - Group	\$ 16.10	Session=60+		
Integrated Treatment of Co-occurring	\$ 1.00	Medicaid Rate		
Medication Assisted Therapy				
MAT – Methadone	\$ 12.00	1 day		
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MAT – Disulfiram	\$ 16.50	1 day		
MAT – Acamprosate Calcium	\$ 14.70	1 day		
MAT-Buprenorphine	\$ 29.00	1 day		
Recovery Consultation Services	See Recovery Consultation			



Indiana Access to Recovery (ATR) – Recovery Consultation Services Rate Sheet

The reimbursement rates for each of the services available through Indiana Access to Recovery are listed below. These rates are subject to change. *No change will be retroactive.*

Modality or Service Type	Cost Per Unit	Unit	Category Maximum Per Client	Maximum combined expenditure
RC - Intake Interview	\$12.00	¼ hour	\$1,000.00	\$3,000.00
RC - Follow Up Interview	\$16.00			
RC - Discharge Interview	\$14.00			
RC - Pre-Follow Up Personal Contact	\$14.00			
RC - Post-Follow Up Personal Contact	\$14.00			
RC – Administration	\$7.00			
RC - Follow-up Client Incentives	\$1.00	\$1.00	\$20.00	
RC - Follow-up Provider Incentives – 85%	\$20.00	\$20.00	\$20.00	
RC - Emergency Relapse Prevention	1:1	\$1.00	\$500.00	
Transportation Agency Vehicle	\$1.30	Mile	n/a	
Bus/Van/Cab - ticketed/billed	Less than \$6 per trip	Actual Expense +10%	n/a	

ATR SERVICE DEFINITIONS

Organizations providing services funded through Indiana ATR vouchers are expected to provide individual clients with the highest quality of service and to ensure that the clients' choices are respected as regards the ATR program. Clients are to be able to freely choose which services and service providers Indiana ATR vouchers will fund on their individual behalf.

Recovery Consultants are responsible:

- To inform all clients about all of the services available for ATR funding in their area
- To inform all clients about all providers offering the services selected for funding with Indiana ATR vouchers.
- To insure that no client feels pressured to select one service over another or one service provider over another
- To ask probing questions designed to help motivate clients to select those services most directly related to maintaining the client's individual recovery and sobriety.
- To ask clients why a particular service will help that particular client to maintain their individual recovery and sobriety

Recovery Consultants should not provide vouchers for services, or to service providers, that the client does not feel directly support their sobriety and recovery.

Providers should expect that at times clients will select to receive services other than those that the provider knows the client needs. This is to be expected. Providers should not put pressure on the Recovery Consultants to alter the selections; of services, service providers, or number of units, made by the client. Such pressure would be inappropriate.

Recovery Consultants should use great judgment in motivating clients to determine what services and which service providers are directly related to gaining and maintaining recovery and sobriety. Additionally, Recovery Consultants should assist clients in prioritizing those services that will be of the greatest value to the individual client's recovery.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, but are insufficient to provide for all of the needs of a recovering individual. Utilization of these services should be limited to clients for whom these services will remove triggers to relapse or obstacles to recovery.

Services provided prior to the creation of an active Indiana ATR Voucher can not be paid by/billed to/reimbursed from an Indiana ATR Voucher. Service providers are responsible for assuring that an active voucher exists at their agency for the particular client before providing services for which they expect Indiana ATR to pay.

TRANSPORTATION SERVICES

Organizations providing transportation services are expected to provide individual clients with transportation to and from recovery related activities in the form that has the greatest value to cost ratio. Transportation services shall not be provided in instances where clients have access to adequate transportation to meet the needs of their recovery activities nor for activities that are not directly related to the individual client's recovery activities. Clients should access these services if, and only if, transportation is a direct barrier to the client's sobriety. Transportation services may be provided either by purchase of a ticket, pass, or fare; or by providing a ride in the provider agency's vehicles. ATR vouchers will only pay for transportation in support of individual clients' recovery activities as listed in their individual recovery plan.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, but are insufficient to provide for all of the needs of a recovering individual. Utilization of transportation services should be limited to clients for whom transportation will remove triggers to relapse or obstacles to recovery.

Examples of acceptable transportation services include: transportation to treatment, to group, and to ATR service providers. Transportation services may be provided via multi ride bus passes, transportation in agency owned vehicles or cab fares. Examples of transportation services that are unlikely to be appropriate for ATR voucher funding include: transportation to shopping; to work; or to court, probation, or parole hearings. Transporting clients in personal vehicles of agency staff is not appropriate.

During the clients' participation with Indiana Access to Recovery, total expenditures for transportation along with all other services the client receives through ATR funding should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Maximum combined expenditure
Agency Vehicle	\$1.30	Mile	\$3,000.00
Bus/Van/Cab - ticketed/billed	Less than \$6 per trip	Actual Expense +10%	

EMPLOYMENT SERVICES

Organizations providing employment services are expected to perform a recognized skills assessment for each client and to assist each client in developing a personal employment roadmap depicting the services necessary to promote the clients ability to remain in recovery. Roadmaps should address marketable skills development, job acquisition abilities, employment retention behaviors, educational and licensure necessities, and other strengths necessary to secure perpetual sober employment. Organizations providing employment services should offer many of the services recommended by the roadmaps that they develop for their clients. In cases where the organization does not provide the services called for in the roadmaps, organization personnel must be familiar with the policies and procedures of local organizations that provide those services and must be able to facilitate clients' successful completion of enrollment and aid applications. Employment supplies should be used with the greatest value to cost ratio.

This category should be accessed if lack of employment or underemployment is a direct barrier to the client's sobriety. ATR vouchers will only pay for employment services in support of individual clients' recovery activities as listed in their individual recovery plan.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, but are insufficient to provide for all of the needs of a recovering individual. Utilization of this service should be limited to clients for whom employment will remove triggers to relapse or obstacles to recovery.

Examples of appropriate employment services would be resume development, interview etiquette, job search, and trade certification. Appropriate employment supplies would be interview attire, make-up, and printing of resumes. Examples of employment services that are unlikely to be appropriate for ATR voucher funding include: classes not directly related to gainful employment or not necessary to assist client in employment. Tools or equipment that can be converted into cash easily, and employment training that are not directly related to the particular client's ability to maintain sobriety. Sessions in excess of the minimum number of minutes shall not be considered multiple sessions.

During the clients' participation with Indiana Access to Recovery, total expenditures for employment services along with all other services the client receives through ATR funding should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Maximum combined expenditure
Employment Services - Individual	\$32.40	Hour	\$3,000.00
Employment Services - Group	\$5.30	Hour	
Employment Services-Apprenticeship	\$8.00	Hour	
Employment Services - Supplies	\$1.00	Actual Expense	

COMMUNITY BASED CONTINUING CARE

Organizations providing continuing care are expected to provide services that successfully address specific client-identified obstacles to maintaining their recovery. Such services should be based in peer-reviewed, evidence-based protocols for addressing the specific obstacles identified by the client. ATR vouchers will only pay for continuing care in support of individual clients' recovery activities as listed in their individual recovery plan.

Organizations desiring to provide continuing care should submit, with organizations provider applications, electronic copies of the journal articles supporting the efficacy of the service they will be offering ATR clients.

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Examples of appropriate continuing care expenses include addictions related sober entertainment and oracular acupuncture.

Examples of continuing care services that are unlikely to be appropriate for ATR voucher funding include: spa days, co-pays for medical expenses, entertainment that is not recovery centered, or other such service that the client is not able to directly relate to his/her sobriety.

During the clients' participation with Indiana Access to Recovery, total expenditures for continuing care along with all other services the client receives through ATR funding should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Maximum combined expenditure
Community Based Continuing Care	\$1.00	Actual Expense	\$3,000.00

FAITH BASED AND/OR COMMUNITY SUPPORT

Organizations providing faith based and/or community support are expected to provide clients with a range of activities that connect them to a recovery supportive community. These services assist an individual to increase or develop a spiritual or civic mindedness. Activities might include, but are not limited to, establishing or reestablishing a relationship with a power greater than oneself, acquiring skills needed to cope with life-changing incidents, adopting positive values or principles, identifying a sense of purpose and mission for one's life, achieving serenity and peace of mind, and developing a desire to serve others. ATR vouchers will only pay for faith based and community support in support of individual clients' recovery activities as listed in their individual recovery plan.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, But are insufficient to provide for all of the needs of a recovering individual. Utilization of this service should be limited to clients for whom faith based and/or community support will remove triggers to relapse or obstacles to recovery.

Examples of appropriate faith based and/or community support would be social support and community-engagement services, assistance to help clients in drawing on the resources of their faith, tradition, and community to support their recovery; mentoring and role modeling; and pastoral or social counseling and guidance.

Examples of faith based and/or community support services that are unlikely to be appropriate for ATR voucher funding include: service and activities that the client is not able to directly relate to his/her sobriety, regular religious devotional services, individual bible study, individual meditation, or other services that do not directly connect a client to a faith or civic community that is supportive of the clients recovery. Sessions in excess of the minimum number of minutes shall not be considered multiple sessions.

During the clients' participation with Indiana Access to Recovery, total expenditures for Faith Based and/or Community Support along with all other services the client receives through ATR funding should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Maximum combined expenditure
Individual Community and/or Faith Based Support	\$32.40	Hour	\$3,000.00
Group Community and/or Faith Based Support	\$5.30	Hour	

SUBSTANCE ABUSE/PREVENTION/INTERVENTION EDUCATION

Organizations providing education in substance abuse, chemical dependency prevention, and addictions intervention shall be expected to provide clients and members of their domestic group a series of evidence based classes regarding addictions. **All providers of this service shall use educational protocols listed on the Indiana Justice Center list of approved addictions training and education programs.** Such classes could include the physical effects of various substances on the body, proven methods of addiction intervention, successful processes for preventing dependency, or other topics contained in the approved protocols. ATR vouchers will only pay for these educational services in support of individual clients' recovery activities as listed in their individual recovery plan.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, But are insufficient to provide for all of the needs of a recovering individual. Utilization of this service should be limited to clients for whom Substance Abuse/Prevention/Intervention Education will remove triggers to relapse or obstacles to recovery. Sessions in excess of the minimum number of minutes shall not be considered multiple sessions.

During the clients' participation with Indiana Access to Recovery, total expenditures for Substance Abuse/Prevention/Intervention Education along with all other services the client receives through ATR funding should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Maximum combined expenditure
Individual SA Prevention/Intervention Education	\$32.40	Hour	\$3,000.0
Group SA Prevention/Intervention Education	\$5.30	Hour	

FAMILY AND MARITAL COUNSELING

Organizations providing family and marital counseling are expected to provide personal, spousal, and full-family counseling tailored specifically to the needs of those recovering from substance abuse and their family members. Services provided should engage the entire family system to address issues such as interpersonal communication, codependency, conflict, marital issues and concerns, parenting issues, family reunification, and strategies to reduce or minimize the negative effects of substance abuse on the relationships. Such services should be provided by staff that are appropriately trained, licensed or certified by a recognized certifying body whether secular or sectarian. ATR Vouchers will only pay for family and marital counseling in support of individual clients' recovery activities as listed in their individual recovery plan.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, But are insufficient to provide for all of the needs of a recovering individual. Utilization of this service should be limited to clients for whom family and marital counseling will remove triggers to relapse or obstacles to recovery.

Examples of appropriate family and marital counseling services include one on one counseling with the client or family members, counseling with the entire family or portions there of, educational groups with family dynamics topics for individuals suffering from chemical dependency, or educational groups for family members of individuals suffering from chemical dependency.

Examples of family and marital counseling services that are unlikely to be appropriate for ATR voucher funding includes: individual or group counseling not focused on family dynamics of individuals recovering from chemical dependency, social activities for clients of family and marital counseling providers, or economic counseling not specifically related to individuals recovering from chemical dependency. Sessions in excess of the minimum number of minutes shall not be considered multiple sessions.

During the clients' participation with Indiana Access to Recovery, total expenditures for Family and Marital Counseling shall not exceed \$1,000 and along with all other services the client receives through ATR funding should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Category Maximum	Maximum combined expenditure
Family and Marital Counseling	\$48.60	Hour	\$1,000.00	\$3,000.00
Family and Marital Counseling Group	\$21.60	Hour		

HOUSING ASSISTANCE

Organizations providing Transitional Housing Assistance are expected to provide clients with residential housing that is supportive of the client's recovery and free of relapse triggers. Organizations may provide transitional housing, recovery living centers or homes, supported independent living, sober housing, short-term and emergency or temporary housing. Meals shall be included along with 24-hour access to support staff that is gender appropriate. These services must provide a safe, clean, and sober environment for adults with substance use disorders. Organizations may also help families in locating and securing affordable and safe housing, as needed. Additionally, assistance may include accessing a housing referral service, relocation, tenant/landlord counseling, repair mediation, and other approved housing needs. ATR Vouchers will only pay for Housing Assistance in support of individual clients' recovery activities as listed in their individual recovery plan. Emergency Housing Assistance should only be authorized for overflow housing when no beds are available at the client's chosen provider, when the client chooses to stay with a provider until a provider has a bed available, and when the provider will be paying for the lodging of the client at an offsite facility.

All clients receiving ATR funded Housing Assistance shall participate in weekly personal sessions with an appropriately trained and certified Housing Counselor. Participation in Housing Counseling is a required portion of Housing Assistance for Indiana Access to Recovery. All Indiana ATR Housing Providers shall use a recognized and approved housing counseling protocol of their choice, but the protocol must be approved by Indiana ATR Program Director prior to billing.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, But are insufficient to provide for all of the needs of a recovering individual. Utilization of this service should be limited to clients for whom Housing Assistance will remove triggers to relapse or obstacles to recovery.

Examples of appropriate Housing Assistance would be providing short term shelter while assisting the client to locate long term recovery supportive housing, short term housing while awaiting placement in a treatment facility or supportive housing facility, or providing counseling and education to prevent clients from losing their home or apartment.

Examples of inappropriate Housing Assistance would be rental, mortgage, or deposit assistance, utility bills, or home furnishings.

During the clients' participation with Indiana Access to Recovery, Housing assistance should not exceed the category limits in the following table and along with all other services the client receives through ATR funding should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Category Maximum	Maximum combined expenditure
Emergency Housing Assistance	\$35.00	1 day	\$210.00	\$3,000.00
Transitional Housing Assistance	\$10.00	1 day	\$900.00	
Housing Counseling	\$32.40	1 hour	\$842.40	

PARENTING EDUCATION

Organizations that provide parenting education are expected to provide a broad array of services that facilitate quality parenting by individuals recovering from substance abuse disorders. Such services might include:

- facilitation of development of evidence-based parenting skills
- education on child development
- monitoring of parental behavior in family dynamics
- mentoring in successful parenting techniques
- demonstration of appropriate discipline strategies
- provision of parenting support groups

All such services shall be providing in a manner that complies with federal, state, or local law, code, or ordinance. ATR vouchers will only pay for parenting support and educational services in support of individual clients' recovery activities as listed in their individual recovery plan.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, But are insufficient to provide for all of the needs of a recovering individual. Utilization of this service should be limited to clients for whom Parenting Education will remove triggers to relapse or obstacles to recovery.

Additional examples of appropriate services would include education or counseling on the mechanisms for coping on the stressors of parenting, preventing multi generational chemical dependency, and accessing appropriate prenatal and perinatal care.

Examples of parenting education services that are unlikely to be appropriate for ATR voucher funding include: similar services not directly related to the needs of chemically dependent parents or their children. Generalized parenting classes would not be appropriate. Sessions in excess of the minimum number of minutes shall not be considered multiple sessions.

During the clients' participation with Indiana Access to Recovery, total expenditures for Parenting Education along with all other services the client receives through ATR funding should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Maximum combined expenditure
Individual Parenting Education	\$32.40	Hour	\$3,000.00
Group Parenting Education	\$5.40	Hour	

PARENTING SUPPORT SERVICES

Organizations that provide parenting support services are expected to provide services that mitigate unique challenges experienced by recovering individuals with dependent children. Such services might include:

- respite care
- baby-sitting
- limited day-care

All such services shall be provided in a manner that complies with state law including, but not exclusively, state law regarding child care facilities. Additionally, respite care, baby-sitting, and limited day-care services, will only be provided for clients' children who are below the age of 14, will only be provided while the client is participating in treatment and/or recovery support activities, and will be provided for less than 24 hours per day. ATR vouchers will only pay for parenting support and educational services in support of individual clients' recovery activities as listed in their individual recovery plan.

Providers wishing to provide parenting support to Indiana Access to Recovery must perform regular criminal history reports for all staff and volunteers at their agency and must not hire individuals whose history could reasonably suggest that the individual may pose a threat to children; nor shall the agency allow such individuals to volunteer with their organizations.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, but are insufficient to provide for all of the needs of a recovering individual. Utilization of this service should be limited to clients for whom Parenting Support Services will remove triggers to relapse or obstacles to recovery.

Examples of appropriate parenting support services might include supervised play for the children of parents attending recovery service programming at the agency, appropriate babysitting while parents engage in recovery activities and structured partial day daycare for parents engaged in recovery activities. Examples of parenting support services that are unlikely to be appropriate for ATR voucher funding include: respite care while recovering parents shop, socialize, or entertain. Additionally daycare related to stable employment would be inappropriate.

During the clients' participation with Indiana Access to Recovery, total expenditures for Parenting Support Services along with all other services the client receives through ATR funding should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Maximum combined expenditure
Parenting Support Services < 12 Children	\$8.00	1/2 hour - 1 child	\$3,000.00

G.E.D AND SUPPORTIVE EDUCATION

Organizations providing GED and Supportive Education are expected to assist clients in developing a personal educational roadmap depicting the services necessary to promote the clients ability to remain in recovery. A personal educational roadmap should address deficiencies in life skills, technical education, high school equivalency, literacy improvement, job training, post-secondary education, and other traditional educational achievements.

Organizations providing GED and Supportive Education should offer many of the educational services recommended by the roadmaps that they develop for their clients. In cases where the organization does not provide the services called for in the roadmaps, organization personnel must be familiar with the policies and procedures of local organizations that provide those services and must be able to facilitate clients' successful completion of enrollment and aid applications. ATR Vouchers will only pay for GED and Supportive Education in support of individual clients' recovery activities as listed in their individual recovery plan.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, But are insufficient to provide for all of the needs of a recovering individual. Utilization of this service should be limited to clients for whom GED and supportive education will remove triggers to relapse or obstacles to recovery.

Examples of appropriate GED and supportive education services are limited to general education in pursuit of a degree, diploma, or similar services and might include GED preparation courses, literacy, financial management, and technical school or college courses linked to the individual client's recovery. Examples of GED and supportive education services that are unlikely to be appropriate for ATR voucher funding include services that should be billed under other categories. Sessions in excess of the minimum number of minutes shall not be considered multiple sessions.

During the clients' participation with Indiana Access to Recovery, total expenditures for GED and Supportive Education Services along with all other services the client receives through ATR funding should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Maximum combined expenditure
Individual GED and Supportive Education	\$32.40	Hour	\$3,000.00
Group GED and Supportive Education	\$5.40	Hour	

PEER TO PEER SERVICES

Organizations providing peer to peer services are expected to provide all clients direct personal access to peer specialists trained in the Depression Bipolar Support Alliance Model, William White, or a similar peer-reviewed, evidence-based model. Said specialist shall have direct personal experience with addictions recovery and shall have been trained to motivate peers to succeed in their personal recovery, through planning, goal setting, self esteem augmentation, shared personal experiences. ATR Vouchers will only pay for Peer to Peer services in support of individual clients' recovery activities as listed in their individual recovery plan.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, But are insufficient to provide for all of the needs of a recovering individual. Utilization of peer to peer services should be limited to clients for whom Peer to Peer Services will remove triggers to relapse or obstacles to recovery.

Additional examples of appropriate services would include many of the services in other categories if delivered by a trained peer specialist as well as personal peer coaching or peer led support groups that charge a participation fee.

Examples of peer to peer services that are unlikely to be appropriate for ATR voucher funding include: social activities not directly related to gaining and maintaining sobriety, or personal life coaching that is not goal driven and recovery focused.

During the clients' participation with Indiana Access to Recovery, total expenditures for peer to peer services along with all other services ATR funds should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Maximum combined expenditure
Peer-to-Peer Services	\$7.50	1/4 hour	\$3,000.00

AOD SCREENING

Organizations providing Alcohol and Other Drugs Screenings are expected to provide collection and analysis of appropriate samples for broad array drug testing. Organizations will need to assure the privacy of clients while guaranteeing the validity of the sample. In cases where a simple test provides a positive result organizations shall be able to send samples to an appropriate lab facility for verification. ATR Vouchers will only pay for AOD screening in support of individual clients' recovery activities as listed in their individual recovery plan.

Clients may request that AOD screening vouchers be authorized to providers that have a random or cause based drug testing policy in case the client is selected for a test. All tests should test for a multitude of chemicals and not only the drugs of choice of the individual client.

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During the clients' participation with Indiana Access to Recovery, total expenditures for AOD Screening along with all other services the client receives through ATR funding should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Maximum combined expenditure
AOD Screening - instant test	\$15.00	Each Test	\$3,000.00
AOD Screening - lab test – confirmation	\$25.00		

CLINICAL ASSESSMENT

Organizations providing clinical assessment are expected to provide each client with in depth analysis of strengths and needs as regards their chemical dependency disorder and any other co-occurring medical, mental, or developmental disorders. Such analysis should be conducted through the use of an evidence-based peer-reviewed standardized assessment tool in general use for chemical dependency populations in the State of Indiana. Acceptable tools The ANSA pared with Clinical Interview, or Diagnostic Interview is the approved assessment tool. No organization may provide these services without prior certification by Indiana Division of Mental Health and Addictions. ATR vouchers will only pay for clinical assessment in support of individual clients' addictions recovery activities as listed in their individual recovery plan.

Clients should not request vouchers for clinical interviews that have happened in the past, and Recovery Consultants should not authorize routinely clinical interviews unless the individual client's behavior causes the Recovery Consultant feel a need for further clinical expertise in order to motivate the client to engage in appropriate recovery supporting activities.

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During the clients' participation with Indiana Access to Recovery, total expenditures for clinical assessment combined with all other clinical services should not exceed \$1000.00 and all services ATR funds on behalf of an individual client should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Category Maximum	Maximum combined expenditure
Assessment - Diagnostic Interview	\$25.00	1/4 hour	\$1,200.00	\$3,000.00

INTEGRATED TREATMENT OF CO-OCCURRING DISORDERS

Organizations providing integrated treatment of co-occurring disorders are expected to provide evidence-based physical and mental health treatments that are successful in treating the individual client's particular condition, appropriate to the individual client's non-addiction diagnosis and necessary for the client to successfully participate in addictions recovery and treatment services. All such services must be provided in accordance with all applicable government regulations, laws, licensure, and certification requirements. No organization may provide these services without prior certification by Indiana Division of Mental Health and Addictions. Indiana ATR will only pay for the treatment of co-occurring disorders that directly impinge upon recovery from chemical addiction. ATR vouchers will only pay for ITCD in support of individual clients' addictions recovery activities as listed in their individual recovery plan.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, But are insufficient to provide for all of the needs of a recovering individual. Utilization of this service should be limited to clients for whom access to integrated treatment of co-occurring disorders will remove triggers to relapse or obstacles to recovery.

During the clients' participation with Indiana Access to Recovery, total expenditures for integrated treatment for co-occurring disorders combined with all other clinical services should not exceed \$1000.00 and all services ATR funds on behalf of an individual client should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Providers offering integrated treatment for co-occurring disorders should be aware of the appropriate Medicaid billing rate for the particular treatment services provided and should bill Medicaid if the client is eligible for Medicaid. However, when a client is not eligible for Medicaid, the same amount that would be billed to Medicaid may be authorized on an ATR voucher.

Modality or Service Type	Cost Per Unit	Unit	Category Maximum	Maximum combined expenditure
Integrated Treatment of Co-occurring Disorders	\$1.00	Medicaid Rate	\$1,200.00	\$3,000.00

DETOXIFICATION

Organizations providing detoxification services are expected to provide all clients safe and effective services to remove all addictive substances from the respective client's body. No organization may provide these services without prior certification by Indiana Division of Mental Health and Addictions. Detoxification shall include:

- 24 hour monitoring, in line with a evidenced based peer-reviewed detoxification protocol, by staff who are appropriately licensed, trained, and experienced to deal with clients with the particular detoxification needs of the particular client receiving services
- appropriately restrictive or liberal confinement to assure that the client does not access addictive substances and is safe from self-inflicted or other-inflicted personal harm and to assure that the client is safe from medical emergencies incident to their intoxication
- appropriate care to minimize the long term effects of the side effects of withdrawal these services are expected to be delivered over a period of not less than three days and must assure full detoxification of the client. These services may not be provided in an inpatient or hospital-based program. Residential and outpatient detoxification services are not considered to be inpatient or hospital-based services. ATR vouchers will only pay for detoxification services in support of individual clients' general addictions recovery activities as listed in their individual recovery plan.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, But are insufficient to provide for all of the needs of a recovering individual. Utilization of this service should be limited to clients for whom access to detoxification services will remove triggers to relapse or obstacles to recovery.

During the clients' participation with Indiana Access to Recovery, total expenditures for detoxification services combined with all other clinical services should not exceed \$1000.00 and all services ATR funds on behalf of an individual client should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Maximum Cost per Client	Maximum combined expenditure
Detoxification	\$78.00	24 Hours	\$780.00	\$3,000.00

OUTPATIENT TREATMENT

Organizations providing outpatient treatment are expected to provide clients with individual and group treatment sessions appropriate to the needs of the particular client. Individual Addictions Treatment, Outpatient, Intensive Outpatient, and Continuing Clinical Counseling may be provided as part of these services. IOP programs shall consist of not less than 3 sessions per week of group addictions counseling. Each of these sessions must be of at least 2 hours in length and must be consistent with all other DMHA or CSDS certification standards. Outpatient and continuing clinical counseling should require active progression of the particular client through a previously agreed treatment plan designed to lead to perpetual sobriety. Outpatient groups must be at least 2 hours in length. Continuing Clinical Counseling groups must be at least 1 hour in length. No organization may provide these services without prior certification by DMHA. In accordance with SAMHSA best practice, group sessions should have at least 5 participants and should not exceed 12 participants. ATR vouchers will only pay for outpatient treatment services in support of individual clients' addictions recovery activities as listed in their individual recovery plan.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, But are insufficient to provide for all of the needs of a recovering individual. Utilization of this service should be limited to clients for whom access to outpatient treatment services will remove triggers to relapse or obstacles to recovery.

Day treatment, residential treatment, and in-patient treatment programs are specifically prohibited from funding through this program. Sessions in excess of the minimum number of minutes shall not be considered multiple sessions.

During the clients' participation with Indiana Access to Recovery, total expenditures for Outpatient Treatment services combined with all other clinical services should not exceed \$1,200.00 and all services ATR funds on behalf of an individual client should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Category Maximum	Maximum combined expenditure
Individuals Addictions Treatment	\$16.05	¼ hour	\$1,200.00	\$3,000.00
IOP – Group	\$35.27	Session = 120+ mins		
Outpatient	\$32.20	Session = 120+ mins.		
Continuing Clinical Counseling	\$16.10	Session = 60+ mins.		

MEDICATION ASSISTED THERAPY

Organizations providing Medication Assisted treatment are expected to provide a recognized treatment protocol and be recognized by the Division of Mental Health and Addictions to offer this service. All recognized protocol must include:

- Full medical physical at intake
- Ongoing medical supervision
- Supervised medication distribution
- Regular counseling both individual and group
- Regular multi-panel AOD testing, both scheduled and random
- Ongoing referrals for other needed treatment and recovery support services

All of these services are to be provided as one bundled service for the purpose of Indiana Access to Recovery Vouchers. ATR vouchers will only pay for Medication Assisted Treatment in support of individual clients' recovery activities as listed in their individual Recovery Plan. These services will be vouched under the following guidelines.

Organizations providing medication assisted treatment should not receive separate vouchers for clinical assessment, outpatient treatment, detoxification, or AOD screening; nor should such agencies enter encounters for these services for clients that are receiving medication assisted therapies.

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, But are insufficient to provide for all of the needs of a recovering individual. Utilization of this service should be limited to clients for whom access to Medication Assisted Therapy will remove triggers to relapse or obstacles to recovery.

During the clients' participation with Indiana Access to Recovery, total expenditures for MAT services combined with all other clinical services should not exceed \$1000.00 and all services ATR funds on behalf of an individual client should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Modality or Service Type	Cost Per Unit	Unit	Category maximum	Maximum combined expenditure
MAT- Methadone	\$12.00	1 day	\$1,200.00	\$3,000.00
MAT-Naltrexone	\$13.00	1 day		
MAT- Disulfiram	\$16.50	1 day		
MAT-Acamprosate Calcium	\$14.70	1 day		
MAT- Buprenorphine	\$29.00	1 day		

RECOVERY CONSULTATION

Organizations providing Recovery Consultation are expected to assure that clients under their care both comply with all aspects of Indiana ATR and receive the highest quality services from Indiana ATR. Additionally, Recovery Consultation shall include:

1. Administration of the federally mandated GPRA-I, GPRA-F, and if needed GPRA-D.
2. Administration of the state mandated ANSA (when available)
3. Eligibility Screening
4. Development of Individual Recovery Plan for each client
5. Telephone contact with every client, every 1-2 weeks
6. In person contact with every client, every 3-6 weeks
7. Referral to providers (both ATR and non-ATR) who are able to assist the client in gaining and maintaining a recovery centered life.
8. Activation of all Client Services Vouchers
9. Collection of Client Satisfaction data, every 3-6 weeks
10. Temporary funding for Emergency Relapse Prevention goods/services

Indiana Access to Recovery is a supplemental voucher program. The funds accessed by the client through ATR are intended to help clients begin a recovery oriented life, or to overcome a period of relapse, but are insufficient to provide for all of the needs of a recovering individual.

During the clients' participation with Indiana Access to Recovery, total expenditures for recovery consultation should not exceed \$1,000.00 and all services ATR funds on behalf of an individual client should not exceed the maximum combined expenditures as listed and updated in periodic memos from the Indiana Access to Recovery state office.

Recovery Consultants must assure that Indiana ATR funds are only spent on service(s) that clients have requested of their own choice and that those services are directly linked by the client to the client's individual recovery and sobriety. Additionally, ATR Vouchers will only pay for Recovery Consultation in support of the individual client's recovery activities as listed in their individual recovery plan. Each voucher category must only be used as outlined on the following page.

- Intake Interview should be used to bill for the time spent with the client present completing the intake interview and necessary paperwork. Acceptable activities include completing required paperwork and GPRA interview. Intake interview should not be used for ineligible clients or gambling assessments.
- Follow-up Interview should be used to bill for the time spent with the client present completing the GPRA follow-up interview. Acceptable activities include completing necessary paperwork and GPRA interview. Follow-up interview should not be used for time spent attempting to contact client or administrative follow-ups.
- Discharge Interview should be used to bill for the time spent with the client present completing the GPRA discharge interview. Acceptable activities include completing GPRA discharge interview and discussing post-ATR recovery strategies. Discharge interview should not be used for time spent attempting to contact client or administrative discharges.
- Pre-follow-up personal contact should be used to bill for time spent with the client present discussing the IRP and tracking a client's progress in the ATR program in the time between GPRA Intake Interview and the GPRA Follow-up Interview. It is not acceptable to bill for personal contact for tasks completed when the client is not present. Personal contact is required once every six and can be billed up to once every three weeks.
- Post-follow-up personal contact should be used to bill for time spent with the client present discussing the IRP and tracking a client's progress in the ATR program in the time after the GPRA Follow-up Interview. It is not acceptable to bill for personal contact for tasks completed when the client is not present. Personal contact after completion of the GPRA follow-up interview can occur once every month or two.
- Administration should be used to bill for time spent performing activities included in a client's IRP when the client is not present. Acceptable activities include contacting providers or other agencies/individuals listed on a client's Release of Information to coordinate services, data entry related to the three required GPRA interviews, ANSA-related activities, time spent completing or attempting to complete electronic contacts with a client, and other services performed at the client's request. Cannot be used for travel time/expenses or time spent waiting for a client that is either late or does not show up for an appointment. A running log should be maintained for administrative activities and two substantive sentences should be recorded for each separate activity (including the date the activity was completed and how much time was spent on the activity.) Administrative time can only be billed in conjunction with (i.e. at the time of) a successful personal contact or GPRA interview.
- Intake Screen may only be used to bill for data collection on clients that do not qualify for IN ATR. Only one unit of intake screen can be billed for each negative screen client.
- Follow-up client incentive may only be billed if the client was provided a non-cash incentive, which cannot exceed \$20 in value. A copy of the receipt for the purchase of the incentive must be in the file.
- Follow-up Provider incentive may only be billed once for each GPRA Follow-up if the RC has a GPRA Follow-up rate greater than 85% at the time the GPRA Follow-up is completed.
- Transportation Agency Vehicle can only be reimbursed to agencies that have met the ATR certification requirements for this service. RC agencies must adhere to the Transportation service definition to remain in compliance with ATR policy. No other RC services can be billed at the time of agency vehicle transportation service provision. Additionally, RCs cannot bill for transportation when the client is not

present and this service should only be billed when a client is in need of transportation to fulfill recovery goals outlined in their IRP.

- Transportation Bus/Van/Cab – ticketed/billed can only be reimbursed to agencies that have met the ATR certification requirements for this service. RC agencies must adhere to the Transportation service definition to remain in compliance with ATR policy. This service is reimbursed to the RC agency at a rate of \$1.10 for each dollar spent to purchase the ticket, token or pass. The additional 10% is intended to cover administration of this service. No other RC services can be billed for the time required to distribute bus passes to clients. For each contact log entry/encounter billed, there must be a receipt present in the client file.
- Emergency Relapse Prevention may be reimbursed to an agency when the service that the client requests to support their recovery is not offered in the existing ATR service array in the particular county. As always, ATR vouchers will only pay for Emergency Relapse Prevention in support of individual clients' recovery activities as listed in their individual Recovery Plan and should only be paid for services that directly remove barriers to recovery and remove relapse triggers. These services will be vouched under the following guidelines. All services not listed below must be approved by the state office prior to voucher authorizations:
 - Interpretation Services: This service can and should be used to hire a licensed or certified interpreter when the client has difficulty communicating in the spoken language of the Recovery Consultant or Service Provider staff. The Interpreter must be licensed or certified in a way equivalent to court interpretation certification. The interpreter must submit to the Recovery Consultant an invoice for the service provided which the client must sign to acknowledge receipt of services and which must be included in the Client Contact Log prior to billing.
 - Hygiene Items: Funding for hygiene items will be limited items such as soap, shampoo, hair care, feminine products, brushes or combs, etc. items of long term tangible value such as curling or straightening irons, clippers or trimmers, and the like will be strictly excluded. Additionally funding will be limited to cases where the client finds that the state of their personal hygiene acts as a trigger for their use or abuse. The Recovery Consultant staff must purchase the items themselves and have the client acknowledge that they have received all of the items purchase by signing the receipt when the items are given to the client. The receipt must be included in the Client Contact Log prior to billing.
 - Groceries: Funding for groceries will be limited to one week supply of basic foods for the client and their immediate family to allow time to connect the client with an appropriate food bank and must be purchased by the Recovery Consultant personally to avoid purchase of non-authorized items. Additionally the RC must have the client acknowledge that they have received all of the items purchase by signing the receipt when the items are given to the client. The receipt must be included in the Client Contact Log prior to billing.
 - Gas Cards: Funding for gas cards will be limited to \$10.00 per week for clients who express a need for this service in order to gain, regain, or maintain their sobriety and where this service will preserve the client's ability to transport themselves to recovery activities rather than depend on ATR transportation vouchers. All cards must be clearly marked: "May not be used for purchase of any item other than gasoline" and RC's must verify that it is store policy to respect this instruction. This service shall not be used in combination with any other transportation service. Additionally, the RC must have the client acknowledge that they have received the card

by signing the receipt when the card is given to the client. The receipt must be included in the Client Contact Log prior to billing.

- **Dental Care:** Funding for Dental Care will be limited to situations where the client's addiction or addictive behavior is related to the state of the client's dental health and where the client is not eligible for alternative no-cost dental care. Any care in excess of \$500.00 must be approved by the state ATR office before the work is completed. The Dentist's Office must submit to the Recovery Consultant an invoice for the service provided which the client must sign to acknowledge receipt of services and which must be included in the Client Contact Log prior to billing.
- **Minor Health Care:** Funding for minor health care will be limited to situations where the client's addiction or addictive behavior is related to the state of the client's physical health and where the client is not eligible for alternative low-cost health care. Any care in excess of \$500.00 must be approved by the state ATR office before the work is completed. The Doctor's Office must submit to the Recovery Consultant an invoice for the service provided which the client must sign to acknowledge receipt of services and which must be included in the Client Contact Log prior to billing.
- **Insurance Co-pays:** Funding for insurance co-pays will be limited to clients that have existing insurance and that cannot afford the co-pay for physical, mental, or dental health care services that are needed because they treat conditions directly related to the client's addiction or addictive behavior. Always the total of this funding may not constitute a total expense in excess of three hundred dollars (\$300.00). The Recovery Consultant must obtain an invoice for the co-pay which the client must sign to acknowledge the payment of the co-pay and which must be included in the Client Contact Log prior to billing.

All RC's are responsible for making certain that no ATR funds or purchase instruments are used to purchase tobacco or alcohol products.

Modality or Service Type	Cost Per Unit	Unit	Category Maximum Per Client	Maximum combined expenditure
RC - Intake Interview	\$12.00	¼ hour	\$1,000.00	\$3,000.00
RC - Follow Up Interview	\$16.00			
RC - Discharge Interview	\$14.00			
RC - Pre-Follow Up Personal Contact	\$14.00			
RC - Post-Follow Up Personal Contact	\$14.00			
RC - Administration	\$7.00			
RC - Follow-up Client Incentives	\$1.00	\$1.00	\$20.00	
RC - Follow-up Provider Incentives – 85%	\$20.00	\$20.00	\$20.00	
RC - Emergency Relapse Prevention	1:1	\$1.00	\$500.00	
Transportation Agency Vehicle	\$1.30	Mile	n/a	
Bus/Van/Cab - ticketed/billed	Less than \$6 per trip	Actual Expense +10%	n/a	